

**LOS ANGELES UNIFIED SCHOOL DISTRICT
2023-2024 SCHOOL YEAR**

CENTRAL OFFICE ITS IT HELPDESK

**"E" BASIS CLASSIFIED EMPLOYEES - OPTION HR - MAY BE USED BY HOURLY EMPLOYEES ONLY
WORK SCHEDULE: GE_**HR**

PAY MONTH	FIRST WEEK							SECOND WEEK							THIRD WEEK							FOURTH WEEK							FIFTH WEEK							SUMMARY					
	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	RG	HO	VA	UA
JUL	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	(31)						18	0	0	3	21
AUG				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	(31)			22	0	0	1	23
SEP						HO 1	2	3	HO 4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	(29)	30	16	2	0	3	21	
OCT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	(31)					20	0	0	2	22	
NOV				1	2	3	4	5	6	7	8	9	HO 10	11	12	13	14	15	16	17	18	19	20	21	22	HO 23	HO 24	25	26	27	28	29	(30)			17	3	0	2	22	
DEC						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	HO 25	26	27	28	HO (29)	30	31	17	2	0	2	21
JAN		HO 1	2	3	4	5	6	7	8	9	10	11	12	13	14	HO 15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	(31)				19	2	0	2	23	
FEB					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	HO 19	20	21	22	23	24	25	26	27	28	(29)			19	1	0	1	21	
MAR						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	(29)	30	31	19	0	0	2	21
APR			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	(30)					20	0	0	2	22
MAY				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	HO 27	28	29	30	(31)		19	1	0	3	23	
JUN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	HO 19	20	21	22	23	24	25	26	27	(28)	29	30					16	1	0	3	20		

222 12 0 26 260

LEGEND

- Blank = Work Day
- = Unassigned Day
- = Legal Holiday
- = Pay Day
- WR = Winter Recess
- SR = Spring Recess
- RG = Work Days
- HO = Legal Holiday
- VA = Vacation Days
- UA = Unassigned Days